

**Grinnell United Church of Christ – Congregational  
Governing Board Meeting  
Thursday, May 29, 2025  
7:00-8:25 pm**

Members present: Nancy Brown, Dorothy Noer, Jean Pendleton, Liz Rodrigues, Kelsey Sandeno, Kelly Sandquist; Pastor Jessica Margrave Schirm  
Member absent: Molly Campe

The meeting was called to order by Moderator Kelsey Sandeno after an informal checking in with each other. The agenda for the current meeting, with deletion of a financial report and addition of an update on review of church membership rolls, was approved by unanimous consent.

**MOTION:** Approve Minutes of April 27, 2025 meeting of the Governing Board (Kelly/Dorothy). Motion carried.

### **Reports/Updates**

Pastor's Report. See attached report. No additional information was requested.

Update on Review of Church Membership Rolls. Nancy reported that names on the membership rolls have been reviewed to identify those meeting the criteria to receive a contact, letters have been composed, and it is expected that the letters will be mailed sometime in June. An article will be in the next church newsletter sharing information about this review.

Safe Church Policy. The church has a 10-page Safe Church Policy, but the document has not been officially adopted. It is very detailed and restrictive and may limit adaptations to conditions as they change. One option is to have a best practices document rather than a policy. Discussion will continue at our next meeting.

Director of Outreach and Education (DOE) Task Force. The task force appointed in February submitted a report and recommendations to the Governing Board. Kelsey described the process used by the committee. The recommendations are:

- Maintain the position at full-time. It is essential to the mission of the congregation.
- Work with Lindsey to update the original job description to make it current and to more accurately reflect what we the congregation rely on the DOE to do.

Subjects that surfaced during the task force meetings, but not directly related to the charge of the task force, were presented in a separate document and relate to faith education, outreach spending, and Bylaws review. The topics and recommendations of the task force will receive further discussion and be considered in budget planning.

A retreat will replace a regular meeting of the Governing Board. Pastor Jessica will send out a poll to identify the best date/time to schedule this event. Items on the agenda might include the Endowment Committee, Bylaws, and big things on the horizon that need attention.

Respectfully submitted,

Nancy E. Brown, Clerk